

COUNTY OF LOS ANGELES

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Chief Deputy Director

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Medical Director



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DEPARTMENT OF MENTAL HEALTH

<http://dmh.lacounty.gov>

550 SOUTH VERMONT AVENUE, LOS ANGELES, CALIFORNIA 90020

Reply To: (213) 738-4601
Fax: (213) 386-1297

February 14, 2011

TO: Each Supervisor

FROM: Marvin J. Southard, D.S.W.
Director of Mental Health

SUBJECT: **TERMINATION OF SERVICE AGREEMENT WITH MINI TWELVE STEP HOUSE, INC.**

This is to advise your Board of the termination of the Department of Mental Health's Service Agreement with Mini Twelve Step House, Inc., Contract No. MH190054. Board approval for this Service Agreement was given on May 19, 2009, Agenda Item No. 34.

This Agreement is being terminated at the written request of the contractor, dated November 1, 2010, and received December 13, 2010 (see attached letter), pursuant to Paragraph 1 (TERM), Subparagraph E of the Agreement. The effective date of termination is January 12, 2011.

If you have any questions or concerns regarding this termination, please contact Richard Kushi, Contracts Development and Administration Division, at (213) 738-4684.

MJS:RK:LTl

Attachment

c: Executive Officer, Board of Supervisors
Chief Executive Officer
County Counsel
Robin Kay, Ph.D.
Margo Morales
Kimberly Nall
Kathleen Daly, M.D.

Maria Funk, Ph.D.
Reina Turner
Richard Kushi
Mike Motodani
Leticia Torres-Ibarra
Claudia Gonzalez



Mini Twelve Step House, Inc.

Administrative Offices
5132 South San Pedro Street
Los Angeles, CA 90011
(323) 813-0200 • Fax: (323) 813-0207
www.mini12step.org

URGENT
ADM
Dep
CG
KJ

2010 DEC 13 PM 3 43

DEPT. OF MENTAL HEALTH
CONTRACTS DEVELOPMENT
AND ADMIN. DIVISION

Copy Director requested

Executive Director
Bobbi Owens

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Hospital Administrator

Vice Chair
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Professor,
Southwest Community
College

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Taylor's Marketing &
Management

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Gloria Vinson
Donald Walton, Esq.
Reginald Woolfolk

Mini House
Women's
Residential Treatment
303 E. 52nd Street
Los Angeles, CA 90011

Solution Family
Resource Center
Outpatient Treatment &
Aftercare Services
1228 E. Compton Blvd.
1221

November 1, 2010

Richard Kushi, Chief
Contracts Development and Administration Division
County of Los Angeles – Department of Mental Health
550 S. Vermont Avenue
5th Floor Room 500
Los Angeles, CA 90020

Re: Housing Trust Fund Withdrawal

Dear Chief Kushi:

We at Mini Twelve Step House, Inc., have made a difficult but necessary decision. The organization is withdrawing its agreement to provide supportive services through the MHSA Housing Trust Fund.

The economic environment has rapidly changed since we received the social services contract in September of 2008. We have decided to refocus and restructure our primary programs to save our mission in this tenuous environment.

We appreciate the assistance and hard work the DMH staff performed on our behalf. If we can be of any service to you in the future, do not hesitate to contact me.

Respectfully,

Bobbi A. Owens

Bobbi A. Owens
Executive Director

